

**Minutes of a Winston Parish Council Meeting and
The Winston Annual Parish Meeting
Held concurrently on 17 May 2023 at 7.30 pm**

Present: Will Haag (chair), Lizzie Taurozevicius, Julie Nightingale, Tina Denny, Parish Councillors, Roger Guthrie - Clerk, Matthew Hicks - County Councillor, Teresa Davis - District Councillor and five members of the Parish.

1. Will Haag opened the meeting by welcoming Teresa Davis as the new District Councillor for Debenham Ward.
2. Apologies had been received from Lucy McKenzie, Parish Councillor.
3. The Clerk confirmed the re-appointment of all five existing Parish Councillors and requested them to complete Acceptance Forms, Declarations of Interests and their Return of Election Expenses (none in all cases as election uncontested)
4. Will Haag was re-elected as Chair.
5. Declarations of interest - None
6. It was noted that Julie Nightingale was incorrectly shown as present in the draft minutes of the meeting of 12 January. Subject to this correction the minutes were approved.
7. Matters arising – Julie Nightingale reported that the Village Facebook page was being used without any problem issues arising to date. Other matters arising dealt with later in the agenda.
8. Matthew Hicks, Suffolk County Councillor presented his latest monthly report as attached to these minutes and as filed on the Parish website.
9. Teresa Davis, District Councillor presented her first monthly report as attached to these minutes and as filed on the Parish website. Kathie Guthrie, having not sought re-election as District Councillor presented her final report as attached to these minutes and as filed on the Parish website. Kathie Guthrie was thanked for her 16 years' service as District Councillor.
10. The Clerk presented the financial report for the year ending 31 March 2023 and budget for 2023/24. The report will be placed on the Village website and showed a deficit for 2022/23 of £82.18 and a budgeted surplus of £45.00 for 2023/24.
11. The Clerk reported that the Internal Audit had been carried out for 2022/23 and presented the Annual Governance and Accounting Statements for 2022/23 to the meeting. These were approved and to be displayed on the Parish Notice Board and Parish website.
12. Updated Standing Orders for Winston based on the SALC recommended pro forma had been pre-circulated to Parish Councillors and were approved and to be placed on the Parish website.
13. Village Green – The Clerk reported that the Parish had been offered a £500 grant from the Matthew Hicks locality budget for capital improvements to the Green. It was agreed to discuss the best use of the funds with both Suffolk Wildlife Trust and our contractors, Durie Partners. It was noted that we needed to ensure that any additional works agreed would be a one off non-recurring matter.
14. Litter pick – this had taken place as planned on 11 March and as usual a lot of litter was found including significant amounts of glass bottles.
15. Roger Guthrie confirmed that this was his final meeting as Parish Clerk but would remain as Responsible Financial Officer. Leonora Faggionato confirmed her agreement to take over as Parish Clerk with immediate effect.
16. Forthcoming events organised by the PCC - Sandra advised that the quiz night had raised £349 and noted the following planned events: Black Barn Singers 25 June, Village Fete 1 July, Benefice Service 30 July, Pet Service 17 September and Christmas Early Bird event 18 November.

17. The next meeting was arranged for Wednesday 4 October 2023 at 7.30 in The School Room.